

ICT SUPPORT OFFICER

Edwardstown Corporate Services Office Permanent Full-Time

The position

We're on the lookout for an enthusiastic ICT Support Officer to join the Sunrise Christian School ICT team, with an ASAP start. This role supports our schools and Early Learning Centres across metro and regional South Australia, focusing on help desk support and contributing to technical tasks as needed. No formal qualifications or experience are required, but they're highly valued. We're looking for someone eager to learn, adaptable, and keen to make a difference.

In this role, you'll:

- Provide frontline ICT support and service delivery
- Maintain systems and ensure compliance
- Support staff development and cross-site operations

Join a dynamic, purpose-driven team making a real impact!

To be successful

We are looking for committed Christians who are active in church fellowship to join our vibrant Christian community.

We are looking for someone who:

- Is a committed Christian who is active in church fellowship to join our vibrant Christian community.
- · Has a passion for ICT and a strong desire for learning.
- Possess a high level of organisational skills, while working in a complex, changing environment.
- Can establish effective working relationships based on mutual respect and maintain a professional attitude at all times.
- · Has an outstanding attention to detail.
- · Has the ability to demonstrate excellent verbal and written communication skills.
- Has a current Working With Children Check, have completed Responding to Risk of Harm, Abuse & Neglect in Education & Care (RRHAN-EC) training, National Police Check and Protective Practices training or be willing to complete these upon commencement.
- Holds a current driver's license and has access to a registered vehicle.

About Sunrise Christian School

Sunrise Christian School provides Biblically based education that nurtures both the heart and mind, helping each student grow academically, spiritually, and socially. Founded in 1978, we create welcoming learning environments where passionate staff partner with families to inspire confident, faith-filled learners and future leaders. Located across South Australia, Sunrise is a proud member of Christian Schools Australia (CSA), with six schools and five Early Learning Centres (ELCs).

Further information

Please contact our HR team at careers@sunrise.sa.edu.au or on 8465 6042.

Application process

Please submit your complete application, including your cover letter and resume via the <u>Sunrise Careers</u> website by **Sunday 30 June 2025**. Please note <u>applications will be assessed as received</u> and may close earlier if a suitable applicant is identified prior to the closing date.