

ICT SUPPORT OFFICER

Edwardstown Corporate Services Office Permanent Full-Time

The opportunity

We're a fun engaging ICT team of three looking for our fantastic fourth! Do you love solving tech problems, learning on the go, and making people's day? We invite you to join the Sunrise Christian School ICT team and help support our 8 sites—including schools, Early Learning Centres, and corporate services offices—across metro and regional South Australia.

You **don't need formal qualifications**—just a great attitude, a willingness to learn, and a heart for service. We're after someone adaptable, enthusiastic, and keen to grow.

You'll provide frontline help desk support, assist with technical tasks, and help keep systems running smoothly across multiple locations. If you're ready to make a difference and grow in a purpose-driven team, we'd love to hear from you.

What we offer:

- Highly competitive salary plus superannuation
- Travel Allowance Included
- All expenses paid if required to work away from home.
- Discount on school fees
- Centrally located office with free onsite secure parking and walking distance to shopping centre, food establishments and amenities.
- Access to Employee Assistance Program with free qualified counsellor sessions, training and wellness resources.
- Supportive and dynamic team environment
- Contemporary workspace and ergonomic work environment
- Training and professional development opportunities
- Whole school collaboration events and celebrations
- On-site amenities including complimentary snacks and free barista coffee!
- Work with supportive and inclusive managers

To be successful

We are looking for committed Christians who are active in church fellowship to join our vibrant Christian community. We are looking for someone who:

- Is a committed Christian who is active in church fellowship to join our vibrant Christian community.
- Has a passion for ICT and a strong desire for learning.
- Possess a high level of organisational skills, while working in a complex, changing environment.
- Can establish effective working relationships based on mutual respect and maintain a
 professional attitude at all times.
- Has an outstanding attention to detail.
- · Has the ability to demonstrate excellent verbal and written communication skills.

- Has a current Working With Children Check, have completed Responding to Risk of Harm, Abuse & Neglect in Education & Care (RRHAN-EC) training, National Police Check and Protective Practices training or be willing to complete these upon commencement.
- Holds a current driver's license and has access to a registered vehicle.

About Sunrise Christian School

Sunrise Christian School provides Biblically based education that nurtures both the heart and mind, helping each student grow academically, spiritually, and socially. Founded in 1978, we create welcoming learning environments where passionate staff partner with families to inspire confident, faith-filled learners and future leaders. Located across South Australia, Sunrise is a proud member of Christian Schools Australia (CSA), with six schools and five Early Learning Centres (ELCs).

Further information

No question is a silly question, in fact, we are waiting to hear from you to discuss your queries. Please contact our HR team at <u>careers@sunrise.sa.edu.au</u> or on 8465 6042.

Application process

Please submit your complete application, including your cover letter and resume via the <u>Sunrise</u> <u>Careers</u> website by **Sunday 20 July 2025**. Please note <u>applications will be assessed as received</u> and may close earlier if a suitable applicant is identified prior to the closing date.