SUNRISE Christian School

Job & Person Specification: Kitchen Garden Specialist

Position Details

REPORT TO:	Principal
FTE:	As negotiated
CLASSIFICATION LEVEL:	Grade 2

Job Specification

Adelaide Christian Schools (ACS) is a community of schools, both nationally and internationally. These schools provide an education of academic excellence consistent with the teachings of the Bible, to children of many Christian denominations. They teach and train students in all aspects of life in such a way that God is seen as the centre of everything. They are an extension of the home and help parents fulfil the God-given mandate to bring up their children in His ways.

The primary corporate service functions of ACS are based at the Kings Park office for Sunrise schools, international schools, and ELCs.

The Kitchen Garden Specialist position is based at Sunrise Christian School and is accountable to the Principal.

Position Overview

Position Summary	The aim of the Kitchen Garden Program is to introduce students to the wonderful world of good food via a productive food garden and an exciting kitchen, as an integral part of the school curriculum. We hope to engage the curiosity of students and to help them learn how to grow delicious food in the best way, how to care for it in the garden, how to recognise when it is ripe and at its best, how to prepare it easily and enjoyably and how to develop an expanding culinary palate. Ultimately the experiences of growing, harvesting, preparing and sharing food will teach and inspire students to be thoughtful stewards of the resources in God's world, and to apply themselves in service to help meet the needs of others. The Kitchen and Garden Specialist would ideally engage the classroom teachers, food providers elsewhere in the school,

	parents and the community to all become excited by the possibilities this project offers. The Garden Specialist has overall responsibility for planning and maintaining the garden in partnership with the grounds team and also support teachers as they plan and deliver units of work utilising the kitchen garden facility. The Garden Specialist will have a desire to make a difference to the health and wellbeing of primary and middle (if applicable) school children and have an appreciation and empathy with the Stephanie Alexander Kitchen Garden Foundation mission and values.
Reporting / Working Relationships	• Kitchen Garden Specialists are accountable to and under the direction of the Principal or delegate. The principal provides educational leadership for the school and sets the general direction and ethos for all staff, students and community members. • Kitchen Garden Specialists should maintain and foster positive relationships with all staff. • Kitchen Garden Specialists should maintain and foster positive relationships with students and members of the community.
Special Conditions	• Some 'out-of-hours' work may be required • Driver's licence and own vehicle required.

Key Responsibilities

KEY RESPONSIBILITIES	RELATED TASKS
Tasks	• The Garden Specialist for the Kitchen Garden is responsible for the planning and maintenance of the Kitchen Garden along with the organisation of fundraising opportunities and the development of positive relationships within the wider community. The Garden Specialist will work closely with teachers and students to ensure the kitchen garden is used to support and complement the curriculum.

Tasks	• Collaborate with other staff members including the principal, teachers and grounds staff to facilitate the rollout of the Kitchen Garden Program. • Involve classroom teachers and students in the development of the syllabus through formal and informal discussions. • Plan the planting of the vegetable garden and involve the students in the process. • Plan any development of the vegetable garden infrastructure – incorporating the pre-existing vision – and involve the school community in the process. • Purchase resources within budget guidelines or source donations when possible. • Liaise with the principal regarding financial aspects of project. • Coordinate and support garden volunteers. • Engage in professional development opportunities, such as the Stephanie Alexander Kitchen Garden training. • Engage with the resources from the Stephanie Alexander Kitchen Garden Shared Table
Maintenance	• General gardening tasks like weeding, pest control and completing jobs not finished by students, as well as maintaining equipment. • Communicate any maintenance matters to the property services team. • Oversee the poultry aspect of the programme, ensuring that eggs are collected regularly, and that the chickens are well-fed and have sufficient water. This may involve collaboration with the property services team.
Kitchen Garden classes	• Facilitate garden classes with the aid of the classroom teacher assisting with student management. This may also involve kitchen garden sessions at student lunchtime to engender interest amongst students. • Harvest produce for kitchen classes.

Development of fundraising opportunities and relationships within wider community	• Identify and facilitate fundraising opportunities.

Person Specification

Essential Minimum Requirements

Qualifications	• While no formal qualifications are required, relevant experience will be highly regarded.
Compliance	The following mandatory training and certifications are required: • A current satisfactory WWCC (Working with children check) will be required at commencement of employment. • Proof of completion of Responding to Risks of Harm, Abuse & Neglect will be required at commencement of employment. • Sexual Harassment Awareness Training. • Protective Practices Training.
Experience	• Extensive horticultural experience in either a commercial or domestic environment. • Experience in working with primary and middle (if applicable) school age children. • Experience in supervising both children and adults. • Some experience in giving presentations.
Knowledge	• Wide knowledge of horticulture with an emphasis on providing edible produce.
Skills & Abilities	• Basic horticultural skills. • Ability to impart knowledge to primary and middle (if applicable) school age students. • Able to communicate clearly to all stakeholders.

	• Ability to provide good role modelling to students. • Ability to work autonomously. • The ability to work cooperatively with both staff and students. • Ability to communicate in a friendly and courteous manner with students and parents.
Personal Attributes	• An ongoing commitment to the Lord Jesus Christ as Lord and Saviour, consistent with the Biblical standards of Adelaide Christian Centre. • An established faith and active involvement in a local church. • A proven lifestyle founded on Biblical Christian principles. • A life that demonstrates the indwelling of the Holy Spirit. • A willingness to affirm the foundation statements and principles promulgated by the School and ACS. • A Christian with a strong commitment to Christian Education and a determination to serve God in a Christian school community.

Desirable Characteristics

Qualifications	• Horticultural qualifications will be highly regarded.
Compliance	• Current First Aid and CPR certificates are highly desirable. • Food Safety Training is highly desirable.
Experience	• Previous experience in fundraising ventures is desirable

The requirements of this job and person specification are intended to describe the general nature and responsibility of work in this job. These statements are not to be construed as an exhaustive list of all duties, tasks and skills required of the job. This job and person specification should be read in conjunction with the employee's current Employment Agreement and the Enterprise Agreement. Employees will also be required to follow any other job-related instructions and school policies, and to perform other job-related duties requested by their Manager. The Principal may, through consultation with the employee, vary the responsibilities of the position temporarily as required, but within the skills and responsibility levels appropriate to the position.

Authorised by: _____ Date _____
Principal Sunrise Christian School

Accepted by: _____ Date _____
Applicant