



POSITION DETAILS

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| REPORT TO: | Principal |
| FTE: | As negotiated |
| CLASSIFICATION LEVEL: | Step 3 – 10 (depending on Experience) |

JOB SPECIFICATION

Adelaide Christian Schools (ACS) is a community of schools, both nationally and internationally. These schools provide an education of academic excellence consistent with the teachings of the Bible, to children of many Christian denominations. They teach and train students in all aspects of life in such a way that God is seen as the centre of everything. They are an extension of the home and help parents fulfil the God-given mandate to bring up their children in His ways.

The primary corporate service functions of ACS are based at the Kings Park office for Sunrise schools, international schools, and ELCs.

POSITION OVERVIEW

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| Position Summary | <p>A teacher's primary role is to be a Christ-like model to the students. The product of this modelling relies on firstly a commitment to Christ and secondly to His people through local fellowship.</p> <p>This commitment to Christ will be demonstrated in the daily tasks and duties performed by the teacher. The subsequent attitudes will be similar to the expectations outlined in Timothy 3.</p> <p>The secondary role is to teach from a Biblical framework. The teaching will be based on the Adelaide Christian Schools, Authentic Christian Transformation model for teaching.</p> |
| Reporting/ Working Relationships | <ul style="list-style-type: none"> Teachers are accountable to and under the direction of the Principal or delegate. The principal provides educational leadership for the school and sets the general direction and ethos for all staff, students and community members. |



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| | <ul style="list-style-type: none"> Teachers should maintain and foster positive relationships with all staff. |
| Special Conditions | <ul style="list-style-type: none"> Some out of hours work may be required Drivers licence and own vehicle required |

KEY RESPONSIBILITIES

| KEY RESPONSIBILITIES | RELATED TASKS |
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| General responsibilities | <p>A teacher at Sunrise Christian School Whyalla will:</p> <ul style="list-style-type: none"> Be professionally responsible for the application of pedagogic and curriculum knowledge and skills for the educational benefit and pastoral care of students in their charge Be a highly professional teacher who actively pursues excellence Demonstrate the highest standards of personal presentation, preparation for teaching and learning, punctuality and student management. Building positive relationship with students, parents and colleagues is an essential component of their obligation in living in the body of Christ Be expected to teach classes, undertake administrative duties, participate in the pastoral care and co-curricula programs and care for the overall well being of students Support and promote the Mission & Vision Statement and the Aims and Philosophies of the School Be directly responsible to the Principal, or his/her delegate and will be expected to take on any other duty as allocated by the Principal. |
| Teaching and Learning | <p>A teacher at Sunrise Christian School Whyalla will:</p> <ul style="list-style-type: none"> Demonstrate and promote excellence in teaching Fulfil the school's planning and programming expectations Fulfil the school's marking and bookwork expectations Effectively teach the prescribed syllabus Establish a classroom environment which is engaging, focused and pleasant in order to reflect the school's values and ethos |



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| | <ul style="list-style-type: none">• Apply student management strategies consistent with the Student Behaviour Policy in order to provide a positive and effective learning environment• Develop appropriate teaching methodologies, content and learning experiences in harmony with the school's philosophy to meet a range of abilities and learning styles• Facilitate appropriate remediation and extension activities for students• Put structures in place to facilitate well presented, orderly and properly maintained classrooms and teaching areas within the school or department |
| Assessment and Reporting | <p>A teacher at Sunrise Christian School Whyalla will:</p> <ul style="list-style-type: none">• Assess students' work and grade students' performance accurately and promptly in line with agreed policies and procedures• Adhere to all SACE requirements where appropriate• Help to create common and shared teaching resources• Adhere to the school assessment schedules• Initiate contact with parents, as appropriate, concerning a student's academic progress and behaviour to maintain a level of communication between home and school• Conduct regular parent teacher interviews to help the communication with parents• Respond promptly to student and parent enquiries• Contribute to decisions on the academic promotion of students in their class or subject• Utilise an appropriate range of evaluation, assessment and reporting techniques in line with the assessment policy of the school |
| Campus Faculty Involvement | <p>A teacher at Sunrise Christian School Whyalla will:</p> <ul style="list-style-type: none">• Maintain a knowledge of developments in own grade/subject area• Contribute to the activities of the School• Attend and participate in discussion at School Meetings• Adhere to the School's objectives and priorities• Contribute to the development, implementation and evaluation of curriculum• Participate in excursions, competitions and other relevant curricular activities |



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| | <ul style="list-style-type: none">• Contribute to the creation of School budgets when appropriate |
| Professional Responsibilities | <p>A teacher at Sunrise Christian School Whyalla will:</p> <ul style="list-style-type: none">• Communicate all matters of any social concerns regarding students to the Principal as appropriate remembering that each teacher is a mandated notifier• Understand and apply the Student Protection Policy• Carry out the role of mandated notifier when required• Communicate all matters of any learning concerns regarding students to the Principal and the learning support teacher as appropriate• Fulfil the responsibilities of yard duty and other supervisory duties• Accurately record attendances at class and maintain the roll in good order• Be involved in a process of constant reflective evaluation and goal-setting for their own professional growth as a teacher• Undertake an appraisal process following the school's guidelines• Attend staff meetings• Actively participate and assist in the conduct of Open Days and special events• Attend whole-school community events and other events in the life of the school.• Ensure the good order and maintenance of school property and facilities• Participate in professional development provided by the school and/or other organisations |

*The position will be reviewed as the roles change and will be appraised on a regular basis.

PERSON SPECIFICATION

ESSENTIAL MINIMUM REQUIREMENTS

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| <p>QUALIFICATIONS</p> | <ul style="list-style-type: none"> • Relevant tertiary Degree • Current registration to teach in a school in South Australia • Responding to risks of harm abuse and neglect in education and care training (RRHAN-EC) • A current satisfactory WWCC (Working with children check) will be required at commencement of employment |
| <p>SKILLS & ABILITIES</p> | <ul style="list-style-type: none"> • Demonstrated ability to teach effectively • High level of interpersonal, conflict resolution and communication skills • The ability to work with all levels of staff and management • Proven capacity to think and act innovatively • Proven ability to communicate effectively both verbally and in writing. • Proven ability to work as a member of a team in a manner that fosters the support and co-operation of team members |
| <p>PERSONAL ATTRIBUTES</p> | <ul style="list-style-type: none"> • An ongoing commitment to the Lord Jesus Christ as Lord and Saviour, consistent with the Biblical standards of Adelaide Christian Centre. • A mature faith and active involvement in a local church. • A proven lifestyle founded on Biblical Christian principles. • A life that demonstrates the indwelling of the Holy Spirit. • A willingness to affirm the foundation statements and principles promulgated by the School and ACS. • A Christian with a strong commitment to Christian Education and a determination to serve God in a Christian school community. |
| <p>EXPERIENCE</p> | <ul style="list-style-type: none"> • Proven experience in student behaviour management • Demonstrated experience in ministering the Word of God and in preparation of devotional material |



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| | <ul style="list-style-type: none"> Involvement in a personal professional development program |
| KNOWLEDGE | <ul style="list-style-type: none"> Understanding of the range of teaching methodologies necessary for teaching the appropriate range of learning styles |

DESIRABLE CHARACTERISTICS

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| PERSONAL ATTRIBUTES | <ul style="list-style-type: none"> Are willing to enrol your school aged children in the School |
| EXPERIENCE | <ul style="list-style-type: none"> Previous teaching experience in a similar Christian School would be an advantage |

The requirements of this job & person specification are intended to describe the general nature and responsibility of work in this job. These statements are not to be construed as an exhaustive list of all duties, tasks and skills required of the job. This job & person specification should be read in conjunction with the employee’s current Employment Agreement and the Enterprise Agreement. Employees will also be required to follow any other job-related instructions and school policies, and to perform other job-related duties requested by their Manager. The Manager Corporate Services may, through consultation with the employee, vary the responsibilities of the position temporarily as required, but within the skills and responsibility levels appropriate to the position.

Authorised by: _____
Principal Sunrise Christian School

Date _____

Accepted by: _____
Applicant

Date _____