



JOB AND PERSON SPECIFICATION

Teacher

SUNRISE CHRISTIAN SCHOOL, WHYALLA

Adelaide Christian Schools is a Governing Body overseeing a number of schools and early learning centres, both nationally and internationally. These include Sunrise Christian School Early Learning Centres, Sunrise Christian School, Sunrise Christian School Whyalla, Temple Christian College, Discovery Christian College in Australia, as well as Sunrise Bethel Christian School, PNG and Faith Christian School in the USA. The ELCs and schools are co-educational Christian Schools operating in eleven locations with approximately 2500 students that aim to provide training in Godly character and academics from a Biblical perspective.

These schools provide an education of academic excellence consistent with the teachings of the Bible, to children of many Christian denominations. They teach and train students in all aspects of life in such a way that God is seen as the centre of everything. They are an extension of the home and help parents fulfil the God given mandate to bring up their children in His ways.

Each School is managed by a Principal, assisted by Campus Principals. Our ELCs are managed by a Regional Director who is assisted by an ELC Director at each location.

The Board have appointed a Chief Executive Officer (CEO) to provide leadership to the Senior Management Team (SMT) of the schools and early learning centres under the banner of Adelaide Christian Schools (ACS).

The primary corporate service functions of ACS are based at the Mile End Campus of Temple Christian College. ACS have developed a number of shared corporate services and the co-location of finance and administration staff enables the Manager of Corporate Services and Manager of Corporate Finance to work closely together in a team environment which supports Senior Management, the School and ELC Board, the SMT and the strategic direction of ACS.

Teachers are employed by Sunrise Christian School, Temple Christian College, Sunrise Christian School, Whyalla or Sunrise Bethel Christian School, and are accountable to their respective Principals who is accountable to the CEO.



JOB SPECIFICATION

OVERVIEW

A teacher's primary role is to be a Christ-like model to the students. The product of this modelling relies on firstly a commitment to Christ and secondly to His people through local fellowship.

This commitment to Christ will be demonstrated in the daily tasks and duties performed by the teacher. The subsequent attitudes will be similar to the expectations outlined in Timothy 3.

The secondary role is to teach from a Biblical framework. The teaching will be based on the Adelaide Christian Schools, Authentic Christian Transformation model for teaching.

GENERAL RESPONSIBILITIES

A teacher at an ACS school will:

- Be professionally responsible for the application of pedagogic and curriculum knowledge and skills for the educational benefit and pastoral care of students in their charge
- Be a highly professional teacher who actively pursues excellence
- Demonstrate the highest standards of personal presentation, preparation for teaching and learning, punctuality and student management. Building positive relationship with students, parents and colleagues is an essential component of their obligation in living in the body of Christ
- Be expected to teach classes, undertake administrative duties, participate in the pastoral care and co-curricula programs and care for the overall well being of students
- Support and promote the Mission & Vision Statement and the Aims and Philosophies of the School
- Be directly responsible to the Principal, Campus Principal or Subject Coordinator and will be expected to take on any other duty as allocated by the Principal.



TEACHING AND LEARNING

A teacher at an ACS school will:

- Demonstrate and promote excellence in teaching
- Fulfil the school's planning and programming expectations
- Fulfil the school's marking and bookwork expectations
- Effectively teach the prescribed syllabus
- Establish a classroom environment which is engaging, focused and pleasant in order to reflect the school's values and ethos
- Apply student management strategies consistent with the Student Behaviour Policy in order to provide a positive and effective learning environment
- Develop appropriate teaching methodologies, content and learning experiences in harmony with the school's philosophy to meet a range of abilities and learning styles
- Facilitate appropriate remediation and extension activities for students
- Put structures in place to facilitate well presented, orderly and properly maintained classrooms and teaching areas within the school or department

ASSESSMENT AND REPORTING

A teacher at an ACS school will:

- Assess students' work and grade students' performance accurately and promptly in line with agreed policies and procedures
- Adhere to all SACE requirements where appropriate
- Help to create common and shared teaching resources
- Adhere to the school assessment schedules



- Initiate contact with parents, as appropriate, concerning a student's academic progress and behaviour to maintain a level of communication between home and school
- Conduct regular parent teacher interviews to help the communication with parents
- Respond promptly to student and parent enquiries
- Contribute to decisions on the academic promotion of students in their class or subject
- Utilise an appropriate range of evaluation, assessment and reporting techniques in line with the assessment policy of the school

CAMPUS FACULTY INVOLEMENT

A teacher at an ACS school will:

- Maintain a knowledge of developments in own grade/subject area
- Contribute to the activities of the Campus/Faculty
- Attend and participate in discussion at Campus/Faculty Meetings
- Adhere to the Campus/Faculty's objectives and priorities
- Contribute to the development, implementation and evaluation of curriculum
- Participate in excursions, competitions and other relevant curricular activities
- Contribute to the creation of Faculty budgets when appropriate

PROFESSIONAL RESPONSIBILITES

A teacher at an ACS school will:

- Communicate all matters of any social concerns regarding students to Principal or Campus Principal as appropriate remembering that each teacher is a mandated notifier
- Understand and apply the Student Protection Policy
- Carry out the role of mandated notifier when required



- Communicate all matters of any learning concerns regarding students to the Principal and the learning support teacher as appropriate
- Fulfil the responsibilities of yard duty and other supervisory duties
- Accurately record attendances at class and maintain the roll in good order
- Be involved in a process of constant reflective evaluation and goal-setting for their own professional growth as a teacher
- Undertake an appraisal process following the schools guidelines
- Attend staff meetings
- Actively participate and assist in the conduct of Open Days and special events
- Attend whole-school community events and other events in the life of the school.
- Ensure the good order and maintenance of school property and facilities
- Participate in professional development provided by the school and/or other organisations

PERSON SPECIFICATION

ESSENTIAL MINIMUM REQUIREMENTS

EDUCATIONAL QUALIFICATIONS

- Relevant tertiary degree
- Current registration to teach in a school in South Australia

SKILLS / ABILITIES

- Demonstrated ability to teach
- Ability to work with people
- Proven ability to communicate effectively verbally and in writing

PERSONAL ATTRIBUTES





- Ongoing commitment to the Lord Jesus Christ as Lord and Saviour consistent with the Biblical standards of Adelaide Christian Centre and the CRC Churches International
- Mature faith and active involvement in a local church
- A love and reverence for God's Word as the foundation for Christian living
- Proven life style firmly founded on Biblical Christian principles
- Willingness to affirm the principles in the ACS Statement of Faith
- Strong desire to serve God in a Christian school community
- Desire to continue to grow in a personal and professional manner
- A proven ability to work as a member of a team

EXPERIENCE

- Demonstrated experience in ministering the Word of God and in preparation of devotional material
- Involvement in a personal professional development program

KNOWLEDGE

- Understanding of the range of teaching methodologies necessary for the teaching for the appropriate range of learning styles

The position will be reviewed as the roles change and will be appraised on a regular basis.

Approved _____
Principal - Signature

Date _____

Approved _____
Applicants Signature

Date _____

