

SUNRISE CHRISTIAN SCHOOL
ENROLMENT
APPLICATION FORM



SUNRISE
Christian School

INFORMATION

PROCESS

Thank you for your expression of interest in enrolling your child at Sunrise Christian School. We look forward to meeting with you in due course to discuss the possibility of your child's enrolment. In order to begin the process we would appreciate you taking the time to provide us with the information requested on this form.

The steps following this initial process are:

- » Deliver or post this form to your campus of choice (see below 'Campus of Choice' for addresses).
- » The school will acknowledge receipt of the application.
- » An initial interview will be held at a mutually convenient time.
- » Following an interview and confirming places are available, a position may be offered for your child.
- » If you wish to accept the place, a Confirmation Fee of \$150 per family is required to secure your enrolment.

This fee is non-refundable but will be transferred to your first term's tuition fees.

COLLECTION OF INFORMATION

1. The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for your son/daughter.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health and Child Protection Laws.
4. Health information about pupils is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.
5. At the Privacy Office's discretion, the School from time to time discloses personal information to others for administration and educational purposes. This includes to other schools, the Association of Independent Schools of South Australia (AISSA), insurers, government departments, medical practitioners, and people providing services to the School, including specialists visiting teachers, sports coaches and volunteers.
6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.
7. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news is published in School newsletters and magazines. The School may store personal information in a secure off-site facility which may mean that it resides on servers which are situated outside Australia
8. The School's Privacy Policy contains information about how parents may seek access to, or correction of, personal information collected about them and their son/daughter by contacting the School. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.
9. We may include your contact details in a class list. Permission will be sought for publication of these details.
10. The School's Privacy Policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the School will deal with a complaint.
11. From time to time the School engages in fundraising or marketing activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities such as the Parents and Friends. School publications, such as newsletters and magazines may be used for marketing purposes.
12. Information about students academic achievements, sporting and cultural activities is regularly published in the School's newsletters, magazines and on the School's website.
13. If you provide the School with the personal information of others such as doctors or emergency contacts, we encourage you to inform them that you are disclosing information to the School and why; that they may access that information if they wish; and that the School does not normally disclose that information to third parties.

CONTACT INFORMATION

Sunrise Christian School
Suite 6, 2-4 Henley Beach Road, Mile End, SA 5031

Phone: 08 8405 0950
Email: info@sunrise.sa.edu.au www.sunrise.sa.edu.au

CAMPUS OF CHOICE

PLEASE RETURN THIS SIGNED FORM TO THE APPLICABLE CAMPUS



FULLARTON
The Office Manager
Sunrise Christian School
Fullarton Campus
95 Wattle St,
FULLARTON SA 5063



PARADISE
The Office Manager
Sunrise Christian School
Paradise Campus
4 Crowle Road
PARADISE SA 5075



MORPHETT VALE
The Office Manager
Sunrise Christian School
Morphett Vale Campus
70-74 Pimpala Road
MORPHETT VALE SA 5162



MARION
The Office Manager
Sunrise Christian School
Marion Campus
286 Sturt Road
MARION SA 5043



NARACOORTE
The Office Manager
Sunrise Christian School
Naracoorte Campus 72
Old Caves Road
NARACOORTE SA 5271

APPLICATION

STUDENT INFORMATION

Surname:	Given Name(s):	<input type="radio"/> Male <input type="radio"/> Female
Residential Address:	Postcode:	
Postal Address:	Postcode:	
Home Telephone No:	Mobile No: (if applicable):	
Date of Birth: / /	Age:	
To commence in: <input type="radio"/> ELC (<i>Morphett Vale & Paradise only</i>) <input type="radio"/> R <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12 (<i>Marion only</i>)		
Year to commence:	Previous school attended (if any):	Grade Level:
Please attach latest NAPLAN or report information for the student.		
Please tick if you hold one of the following cards: <input type="radio"/> Health Care Card <input type="radio"/> Pensioner Concession Card <input type="radio"/> Department of Veteran Affairs Gold Card		
A copy of cards must be provided with your application for enrolment.		
If the student is a VISA HOLDER please provide the current VISA sub-class:		and a copy with your application for enrolment
Has your child been suspended, expelled or refused admission to another school?		<input type="radio"/> Yes <input type="radio"/> No
Are there any behavioural issues that we should be aware of?		<input type="radio"/> Yes <input type="radio"/> No
Is the child an AUSTRALIA CITIZEN?	<i>if no, state citizenship:</i>	<input type="radio"/> Yes <input type="radio"/> No
I have supplied a copy of my child's BIRTH CERTIFICATE with my application form		<input type="radio"/> Yes <input type="radio"/> No
Is the child an ABORIGINAL/TORRES STRAIT ISLANDER?		<input type="radio"/> Yes <input type="radio"/> No
Is there a current FAMILY COURT ORDER?	<i>if yes, the school needs to view this.</i>	<input type="radio"/> Yes <input type="radio"/> No
Do you speak English as a second language at home?	<i>if yes, first language:</i>	<input type="radio"/> Yes <input type="radio"/> No
Is your child currently participating in a special education programme?		<input type="radio"/> Yes <input type="radio"/> No
Has your child had any testing such as a psychological assessment?	<i>if yes, please provide a copy.</i>	<input type="radio"/> Yes <input type="radio"/> No
Does your child have any disabilities?		<input type="radio"/> Yes <input type="radio"/> No
Does your child suffer any loss of hearing?		<input type="radio"/> Yes <input type="radio"/> No
Does your child suffer any problems with their sight?		<input type="radio"/> Yes <input type="radio"/> No
Does your child suffer from any chronic complaint?		<input type="radio"/> Yes <input type="radio"/> No
Does your child regularly take any medication?		<input type="radio"/> Yes <input type="radio"/> No
Are there any more details which would enable us to minister more effectively to your child?		<input type="radio"/> Yes <input type="radio"/> No

If "YES" is marked to any of the above questions - please give details and documentation where possible.

PARENT INFORMATION

Caregiver A: <input type="radio"/> mother <input type="radio"/> father <input type="radio"/> step-parent <input type="radio"/> guardian	Caregiver B: <input type="radio"/> mother <input type="radio"/> father <input type="radio"/> step-parent <input type="radio"/> guardian
Title: Surname:	Title: Surname:
Given Name(s):	Given Name(s):
Residential Address:	Residential Address:
Postcode:	Postcode:
Postal Address:	Postal Address:
Postcode:	Postcode:
Telephone: (home) (work) (mobile)	Telephone: (home) (work) (mobile)
Email Address:	Email Address:
Occupation:	Occupation:
Employer:	Employer:

OTHER CHILDREN / SIBLINGS

Name of Sibling:	Date of Birth: / /	<input type="radio"/> Male <input type="radio"/> Female	Year of Entry:
Name of Sibling:	Date of Birth: / /	<input type="radio"/> Male <input type="radio"/> Female	Year of Entry:
Name of Sibling:	Date of Birth: / /	<input type="radio"/> Male <input type="radio"/> Female	Year of Entry:
Name of Sibling:	Date of Birth: / /	<input type="radio"/> Male <input type="radio"/> Female	Year of Entry:

An enrolment application form is required for each child.

ADDITIONAL FAMILY INFORMATION

Are you currently eligible for School Card (South Australian residents only)?	<input type="radio"/> Yes <input type="radio"/> No
Do you have any outstanding school fees with another school?	<input type="radio"/> Yes <input type="radio"/> No
Are you currently bankrupt or subject to a personal insolvency agreement or a formal debt agreement?	<input type="radio"/> Yes <input type="radio"/> No
If 'Yes', please specify the administration number:	and the expected date of discharge or termination: / /

Please note that the School reserves the right to obtain information from the Australian Government Insolvency and Trustee Services where it has reason to be concerned about a parent's capacity to pay the School's fees in situations of bankruptcy/insolvency.

SPIRITUAL INFORMATION

Which Church do you attend?	
Name of Pastor/Minister:	Phone Number:

Please note Your Pastor/Minister may be phoned as a referee on your behalf.

AGREEMENT

In submitting this application for enrolment I / we:

- » Agree to support and abide by the philosophies, aims and policies of the school.
- » Agree to assist where practical and possible, within the school community with the improvement of school facilities.
- » Agree to pay all tuition fees and charges as per invoice and honour our financial obligation to the school by the due date, unless alternative arrangements have been made with the School Principal or Business Manager / Bursar.
- » Agree to cooperate with and support the school in matters of discipline as outlined in the 'Discipline Handbook'.
- » Agree to disclose to the school relevant medical and educational information about the applicant.
- » Understand that the school reserves the right to review enrolment at any time.
- » Acknowledge that this form has been read in its entirety and that all information stated is a true and accurate record.

Signature of Caregiver A:	Date: / /
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Signature of Caregiver B:	Date: / /
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To sign this form electronically, please make sure you have the latest version of Adobe Acrobat and use the program's "Fill & Sign" feature.

NOTE: Failure to accurately complete all sections of this enrolment form may result in the school's inability to accommodate your child's individual needs and may affect your application.

OFFICE USE ONLY

Date Application Received: ___/___/___ Date of Initial Interview: ___/___/___ Entry Level: _____ Entry Date: ___/___/___

Application Accepted: ___/___/___ Application Denied: ___/___/___ Reason: _____

Receipt Number: _____ Entered on: _____ PCSchool Teacher's Assistant