

SUNRISE CHRISTIAN SCHOOL
NARACOORTE
2019
FEE INFORMATION



SUNRISE
Christian School

FEE AND BUILDING FUND POLICY 2019

Sunrise Christian School is primarily financed by three sources of income:

- Government Grants
- Fees from Parents
- Building Fund Donations

We believe in enabling all families to have a Christian Education if they so desire, therefore we have a Fee Schedule that is a tiered structure to help those families in low income brackets and those who have several children.

NEW ENROLMENT

Confirmation Fee

There is a \$150 non-refundable confirmation fee required per family. Upon commencing school, the confirmation fee will be deducted by us from your tuition fee balance.

FEE ASSISTANCE

INCOME LESS THAN \$40,000

Families with a total income less than \$40,000 will be required to provide proof of income to receive a reduction in fees charged at this level.

Proof of Income and documentation required is:

- 2 recent payslips for each working parent
- ATO Notice of Tax assessment for 2017/2018
- Current Centrelink Income Statement

(We can obtain this document on your behalf – please contact the School Office or the Finance Office on 8465 6034 to fill in the Centrelink consent form to enable us to do this for you).

If families are unable or choose not to provide the required proof of income to support the income level, tuition fees will be charged at the top level until proof of income is received.

BUILDING FUND

To provide capital for educational facilities and maintain them at a high standard, we request that parents contribute to the Building Fund on a voluntary basis. This is a significant aspect of our income and it is important to the School that each family contribute to this Fund.

Contributions go toward building projects in Naracoorte. The suggested annual contribution is \$320 per family which is detailed on the Fee Schedule. You are welcome to nominate an alternative amount.

Building Fund contributions are tax deductible.

EXISTING FAMILIES

Your FACTS account will continue with the same payment plan and details. If you are needing to change any information please go into your FACTS account to do this.

If you have any difficulties please call the FACTS customer service team, they will be waiting to take your calls from 9am - 5pm (Monday to Friday) on 1300FACTS1 (or 1300 322 871).

NEW FAMILIES

The School uses FACTS Management Systems which is a 24/7 tuition and incidental payment solution.

FACTS is online as a self-service portal and provides flexible payment plan with multiple secure payment options and a friendly parent support desk.

Using this solution, your family will be able to setup plans, review history, track payments and manage your own account details, anywhere, anytime from any device.

As part of this process, you will receive an email invitation with details of your login and further instructions on how to setup your account.

During this stage, if you have any questions or difficulties in getting this setup, please contact the experienced and friendly FACTS customer service team, who are based in Melbourne (VIC).

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They will be waiting to take your calls from 9am - 5pm (Monday to Friday) on 1300FACTS1 (or 1300 322 871).

Additionally, if you would like the support of Sunrise Christian School in setting up your account, please contact the school office and they will be available to assist you through this process.

If you would like to learn more about the FACTS solution, please visit their website: <http://factsmgt.com.au>

FEES

The annual amount for school fees will be billed at the beginning of the year.

All accounts for the year must be finalised by the 30th November 2019.

Parents should contact the Finance Office on 8465 6034 if they cannot fulfil their commitment on time or require any assistance with their payment plans on FACTS.

DISCOUNT ON FEES

Payment of the full year's fees within the first two weeks of Term 1 will attract a discount of 5%.

STUDENT ACCIDENT COVER

Student accident cover is automatically provided for all students and the cost of the cover is incorporated in the tuition fee. It provides for payments in the event of specified injuries or accidents.

More information can be obtained from the Insurance Broker, AON at www.aon.com.au

SPECIAL CONDITIONS

- One full term's written notice to the Principal is required when a student intends to leave the School. Failure to give notice will incur one term's school fees in lieu of notice.
- Application to amend fees may be considered if there has been a change in family circumstances or income during the year. This may be done by filling in a Fee Reduction Application form which is available from the Finance Office. Please indicate the date of change. The new fee will be effective from the beginning of the following term.

- Parents that are not eligible for the Fee Assistance level but who consider they cannot meet the full payment of fees are encouraged to discuss the matter with the Principal.
- A Fee Reduction application form is to be completed, the contents of which will be kept confidential. Forms are available from the Finance Office and applications must be completed by the end of February each year unless financial circumstances change after that date.
- If you receive a fee reduction you are strongly encouraged to contribute to the life of the school in various ways.
- An Administration Charge of \$33 may apply to accounts not paid by the end of the 2nd week of each term to cover administration expenses, unless alternate arrangements have been made. Parents paying by regular payment methods (direct debit) or those that have made arrangements with the Finance Office are exempt.
- FACTS payment options offers parents the ability to change the date of a deduction by a few days, up to 3 times a year if you have a need. If further assistance is required with FACTS payment options at any time, please call the Finance Office on 8654 6034 or email fees@sunrise.sa.edu.au
- By signing the Enrolment Contract parents acknowledge that they agree to pay all expenses incurred in pursuing recovery of overdue amounts owing by them, including (but not limited to) legal costs.

TOGETHER WE SHINE.

Contact Information

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