



SUNRISE CHRISTIAN SCHOOL WHYALLA

OSHC Casual Relief Worker

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Adelaide Christian Schools (ACS) is a community of schools, both nationally and internationally. In Australia these include Sunrise Christian School Fullarton, Sunrise Christian School Paradise, Sunrise Christian School Morphett Vale, Sunrise Christian School Marion, Sunrise Christian School Naracoorte, Sunrise Christian School Whyalla, Sunrise Christian School Early Learning Centres, Temple Christian College, and Discovery Christian College. Internationally our schools are Sunrise Bethel Christian School in PNG and Faith Christian School in the USA.

These schools provide an education of academic excellence consistent with the teachings of the Bible, to children of many Christian denominations. They teach and train students in all aspects of life in such a way that God is seen as the centre of everything. They are an extension of the home and help parents fulfil the God given mandate to bring up their children in His ways.

The Schools are separately registered and each School is managed by a Principal who is accountable through the CEO to its governing Board. Our Early Learning Centres are managed by a Regional Director, reporting to the CEO, who is assisted by a Director at each location.

The primary corporate service functions of ACS are based at the Kings Park office for Sunrise schools and ELC's and the Mile End Campus of Temple Christian College for Temple and Discovery.



JOB SPECIFICATION

OVERVIEW

The OHSC casual relief worker is responsible for:

- Assisting the OSHC Coordinator in implementing the OSHC program

KEY RESPONSIBILITIES

PROGRAMME DEVELOPMENT AND IMPLEMENTATION

The OHSC casual relief worker is required to assist the OSHC Coordinator in

- implementing activities for the children that are developmentally appropriate
- providing a safe and healthy environment for the children
- working within the OHSC policies, procedures and timetables
- meeting individual needs of children according to the spiritual, education, care and recreational philosophy of the programme
- assisting children with personal hygiene where appropriate
- dealing with emergencies and hazards in accordance with OSHC and WHS policies

The position will be reviewed and appraised on a regular basis.

Approved _____ **Date** _____
Principal
Sunrise Christian School Whyalla- Signature

Approved _____ **Date** _____
Applicants Signature





PERSON SPECIFICATION

ESSENTIAL MINIMUM REQUIREMENTS

EDUCATIONAL QUALIFICATIONS

- Diploma Childrens Services OSHC or equivalent
- First Aid Training
- Child Safe Environment Training

SKILLS / ABILITIES

- Excellent verbal and written communications skills are required
- The ability to interact with children, parents and staff in a positive, sensitive and respectful manner
- Effective observation and reporting skills
- Ability to supervise children

PERSONAL ATTRIBUTES

- An on-going commitment to the Lord Jesus Christ as Lord and Saviour, consistent with the Biblical standards of Adelaide Christian Centre.
- A mature faith and active involvement in a local church.
- A proven life style founded on Biblical Christian principles.
- A life that demonstrates the indwelling of the Holy Spirit.
- A willingness to affirm the foundation statements and principles promulgated by the School and ACS.
- A Christian with a strong commitment to Christian Education and a determination to serve God in a Christian school community.

EXPERIENCE

- Previous experience working with children is essential

KNOWLEDGE

- Knowledge of the ability levels of primary school age children

OTHER CONDITIONS

- A current satisfactory Working with children check will be required at commencement of employment

DESIRABLE CHARACTERISTICS

EXPERIENCE

- Previous experience working in an OSHC facility is desirable.