

SUNRISE CHRISTIAN SCHOOL
2021
FEE INFORMATION
BOOKLET



SUNRISE
Christian School

FEE AND BUILDING FUND POLICY 2021

Sunrise Christian School is primarily financed by three sources of income:

- Government Grants
- Fees from Parents
- Building Fund Donations

We believe in enabling all families to have a Christian Education if they so desire, therefore we have a Fee Schedule to help those families in low income brackets and those who have several children.

1. NEW ENROLMENT

Confirmation Fee

There is a \$200 non-refundable confirmation fee required per family. Upon commencing school, the confirmation fee will be deducted by us from your tuition fee balance.

2. FEES

The annual amount for school fees will be billed at the beginning of the year.

All accounts for the year must be finalised by the 30th November 2021.

Parents should contact the Finance Office on 8465 6034 if they cannot fulfil their commitment on time or require any assistance with their payment plans on FACTS.

3. DISCOUNT ON FEES

Payment of the full year's fees within the first two weeks of Term 1 2021 will attract a discount of 5%.

4. INCOME CONCESSION / FEE REDUCTIONS

Fee concessions are available to families who consider they cannot meet the payment of full fees and have a combined family income less than \$80,000.

If you were previously approved for school card, or if you are solely dependent on Centrelink benefits, you are strongly encouraged to apply for a fee reduction.

We require that families use combined family income prior to: salary sacrificing, salary packaging, business expenses, investments or allocations to/within trusts.

Proof of income and documentation stated below is

required to receive a reduction in fees charged at this level.

- 2 recent payslips for each working parent
- ATO Notice of Tax assessment for 2019/2020
- Current Centrelink Income Statement (We can obtain your Centrelink Income Statement on your behalf – please contact the School Office or the Finance Office on 8465 6034 to fill in the Centrelink consent form to enable us to do this for you).

If families are unable, or choose not to provide the required proof of income as requested, tuition fees will be charged at the full fee until proof of income is received.

5. PAYMENT OF FEES

via FACTS Management System

- Existing Families

Your FACTS account will continue with the same payment plan and details. If you are needing to change any information please go into your FACTS account to do this.

If you have any difficulties please call the FACTS customer service team, they will be waiting to take your calls from 9am - 5pm (Monday to Friday) on 1300FACTS1 (or 1300 322 871).

- New Families

The School uses FACTS Management System which is a 24/7 tuition payment solution.

FACTS is online as a self-service portal and provides flexible payment plans with multiple secure payment options and a friendly parent support desk.

Using this solution, your family will be able to set up plans, review history, track payments and manage your own account details anywhere, anytime, from any device.

If you have any questions or difficulties, please contact the experienced and friendly FACTS customer service team, who are based in Melbourne (VIC). They will be waiting to take your calls from 9am - 5pm (Monday to Friday) on 1300FACTS1 (or 1300 322 871).

Additionally, if you would like the support of Sunrise Christian School, please contact the School Office or the Finance Office and they will be available to assist you.

If you would like to learn more about the FACTS solution, please visit their website: <http://factsmgt.com.au>

- An Administration Charge of \$33 may apply to accounts not paid by the end of the 2nd week of each term to cover administration expenses, unless alternate arrangements have been made. Parents paying by regular payment methods (direct debit) or those that have made arrangements with the Finance Office are exempt.
- FACTS payment options offers parents the ability to change the date of a deduction by a few days, up to 3 times a year if you have a need. If further assistance is required with FACTS payment options at any time, please call the Finance Office on 8465 6034 or email fees@sunrise.sa.edu.au
- By signing the Enrolment Contract, you, as parents, acknowledge that you agree to pay all expenses incurred in pursuing recovery of overdue amounts owing, including (but not limited to) legal costs.

6. STUDENT ACCIDENT COVER

Student accident cover is automatically provided for all students and the cost of the cover is incorporated in the tuition fee. It provides for payments in the event of specified injuries or accidents.

More information can be obtained from the Insurance Broker, AON at www.aon.com.au or contact the school office.

7. SPECIAL CONDITIONS

- One full term's written notice to the Principal is required when a student intends to leave the School. Failure to give notice will incur one term's school fees in lieu of notice.
- Application to amend fees may be considered if there has been a change in family circumstances or income during the year. This may be done by completing a Fee Reduction form available upon request from the Finance Office. The new fee will be effective from the beginning of the following term.
- Parents that are not eligible for the Fee Assistance level but who consider they cannot meet the full payment of fees, are encouraged to discuss the matter with the Finance Office. A Fee Reduction Application form is still to be completed, the contents of which will be kept confidential. Forms are available from the Finance Office and applications must be completed by the end of December each year unless financial circumstances change after that date.

TOGETHER WE SHINE.

Contact Information

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