

OSHC DIRECTOR & OSHC PROCEDURAL SUPPORT OFFICER

Part Time Permanent Position

SUNRISE CHRISTIAN SCHOOL MORPHETT VALE

Does investing into the growth and development of the next generation within a Christian environment appeal to you? Are you passionate about Out of School Hours Care? Then working for Sunrise Christian School may be perfect for you.

Applications are invited for a permanent part time OSHC Director at Sunrise Christian School Morphett Vale commencing Term 1 2021. This role will also incorporate the OSHC Procedural Support Officer role.

The position is for 37.5 hours a week for 41 weeks per year, and incorporates the before and after school care program plus administration duties including the OSHC Procedural Support Officer duties. The working hours will be 6:30 – 8:30am and 3 – 6pm, Monday to Friday, as well as administration time for Director duties and Procedural Support Officer duties.

Adelaide Christian Schools (ACS) is a community of schools, both nationally and internationally. In Australia these include Sunrise Christian School Fullarton, Sunrise Christian School Paradise, Sunrise Christian School Morphett Vale, Sunrise Christian School Marion, Sunrise Christian School Naracoorte, Sunrise Christian School Whyalla, Sunrise Christian School Early Learning Centres, Temple Christian College, and Discovery Christian College. Our schools offer academic excellence in a faith-based setting with teachers dedicated to meeting the needs of their students to ensure they are able to reach their full potential.

We are looking for committed Christians who are active in church fellowship to join our vibrant Christian community.

It is expected that applicants will:

- Be suitably qualified (minimum Diploma with First Aid)
- Be committed to Christ and able to demonstrate active church involvement
- Develop activities that are developmentally appropriate
- Meet individual student needs within the spiritual, educational, care & recreational philosophy of the programme
- Demonstrate excellent verbal and written communication skills
- Demonstrate an excellent professional and interpersonal relationship with students and families
- Possess a good level of computer and administration skills
- Provide a satisfactory Working With Children Check or be willing to obtain one.

APPLICATIONS CLOSE: FRIDAY 4th DECEMBER 2020

Applications must include a PDF containing:

1. Covering letter of interest
2. Your resume
3. New Applicant Declaration Form (available from <https://sunrise.sa.edu.au/careers/>)

You can submit your application via email to careers@sunrise.sa.edu.au

For further information, please contact Sarah at careers@sunrise.sa.edu.au or phone 8465 6032



SUNRISE
Christian School